

# Wedding Checklist

## 12+ months to go

- Arrange your engagement party.
- Create a style mood board on Pinterest.
- Set a date.
- Think about a budget. Discuss your non-negotiables.
- Begin your guest list.
- Choose your wedding party.
- Choose and ask your MC.
- Plan, shortlist and ideally book your venue options for the ceremony and reception.
- Choose a marriage officiant.
- Dream up your wedding gown and suit.
- Organise and book any travel for your big day.
- Send Save The Dates.
- Book your photographer and videographer.
- Hire your Wedding Planner (Madden & Co Events).

## 6-9 months to go

- It's time to go dress shopping!!
- Start looking for your wedding shoes (after you've chosen your gown).
- Test out a few caterers and book.
- Book any other exciting vendors e.g. signage etc.
- Book hair and makeup.
- Choose your wedding rings.
- Book pre-wedding beauty or grooming appointments for you and your wedding party.
- Decide on your wedding cake.
- Plan a recovery party and a big breakfast after your special day.
- Meet with your marriage celebrant to discuss details.
- Book a gift registry or plan your wishing well.
- Book your honeymoon.
- Choose the dates for your bridal shower, hens and bucks.
- Book a DJ, band, musician or create your own music playlist.
- Book transport for the wedding party and guests for the big day.
- Hire your Wedding Stylist (Madden & Co Events).

## 1 month to go

- Finalise your guest list / RSVPs.
- Floor plan and seating charts.
- Finalise your order of events and draft your run sheet.
- Purchase a guest book.
- Provide photographer and videographer with a list of must-have photos and footage.
- Meet with the MC to run through final details of the day/schedule.
- Start writing your vows.

## 2 weeks to go

- Pick up your wedding attire.
- Pick up wedding rings.
- Confirm all details with your suppliers.
- Finalise guest numbers and dietary requirements for caterers and other suppliers.

## 1 week to go

- Pack for the wedding.
- Pack for the honeymoon.
- Finalise all other details for your big day, including your run sheet.
- Finalise speeches and vows. Make copies and give to the celebrant and MC.
- Discuss wet weather back up plan with your coordinator.

## 1-2 days to go

- Get manicures, pedicures, spray tans etc.
- Drop off any accessories at the ceremony/reception venue/s.
- Practice speeches and vows.
- Arrange food/drink for the morning of the wedding for the wedding party.
- Put together an emergency kit.

## After the Wedding

- Write down a list of gifts received and who they are from.
- Write vendor reviews.
- Dry clean your wedding attire.
- Look into options for a wedding album.

